

EQUALIZATION STEERING COMMITTEE

DATE March 31, 2021

TO Industry Equalization Voting List

FROM Allan Romero and Matthew Ircandia
Co-Chairs, Industry Equalization Steering Committee

SUBJECT **EQ Committee Membership 2021 - 2023**

The Equalization Steering Committee is an industry committee that coordinates the system of price equalization for commingled condensate, light crude and medium crude pipelines. The Committee consists of a minimum of six elected shipper representatives.

Every year, Shippers are asked to volunteer a representative to serve a two-year term on the Committee. From those volunteering, the Equalization Steering Committee will coordinate a vote to select the new representatives. This provides continuity as at least three representatives will be serving their second year while newly elected representatives will be in their first year.

The Equalization Procedures Guide states that all elected representatives must be shippers who are “active in the movement of crude or condensate on any equalized system that is administered” under the Equalization Procedures Guide. The Committee strives to maintain a balance of industry representation consisting of at least two producers, two marketers, and two refiners, all of whom are also Shippers.

Currently, departing members represent Marketing, Producing and Refining sectors of the industry. If you would like to nominate a representative for any of the Marketing, Producing or Refining areas to this Committee, please indicate their name, company and contact information. Time commitments include attendance at a 1.5-hour meeting once each month plus any extra time that is required for additional project work.

The Committee addresses a variety of issues and requires knowledgeable personnel with adequate time available for committee involvement. Some upcoming issues identified are:

- 1. Monitoring the performance of the equalization process. This is accomplished by having access to your company’s internal equalization process and monitoring data presented at monthly Equalization Steering Committee meetings.*
- 2. Reviewing the proposed revisions to the Equalization Procedures Guide and provide recommendations on any additional changes that should be considered.*
- 3. Following up on other issues that are introduced through the Equalization Steering Committee meetings or through written submissions from Shippers.*

EQUALIZATION STEERING COMMITTEE

Nominations close **May 3, 2021, at 5:00 p.m. MDT**. Please submit nominations to:

communication@industryeq.ca

Additional information related to Canadian petroleum equalization can be found at www.industryeq.ca. The mandate of the Committee, below, is found in Section 1.3 of the Equalization Procedures Guide which can be found on the website.

Please note that while the nomination to the committee is for an individual employed by a Shipper, if the nominated individual is unable to complete their term, it is expected that the company will provide a replacement to serve the rest of that term.

NOMINATION FOR EQUALIZATION STEERING COMMITTEE

<p>Company:</p> <hr/> <p>Representative:</p> <hr/> <p>Contact Information:</p> <p>Email Address: _____</p> <p>Phone number: _____</p>	<p>Representing:</p> <p>Producer: <input type="checkbox"/></p> <p>Refiner: <input type="checkbox"/></p> <p>Marketer: <input type="checkbox"/></p> <p>NOTE: When applicable, Shippers are invited to identify what categories they are prepared to represent.</p>
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1.3 Representation on the Equalization Steering Committee

1.3.1 Mandate of the Equalization Steering Committee

The mandate of the Equalization Steering Committee is to coordinate and advise on the equalization process by:

- 1) Ensuring that the principles of equalization are maintained.*
- 2) Ensuring that the data required to recalculate the equalization scales are maintained and that the procedure for updating the scales is followed. For crude oil, the Equalization Steering Committee will provide the revised quality adjustment scale 15 days prior to the effective date as further detailed in Attachment 1. (Effective December 2014 industry voted to continue with existing scale indefinitely with an annual review).*
- 3) For condensate, the Equalization Steering Committee will endeavor to provide the revised quality scale by the 10th business day of the month following the month of application as further detailed in Attachment 2.*
- 4) Drafting updates to the equalization procedures as necessary and presenting these revised procedures to Shippers for acceptance.*
- 5) Ensuring that Shippers' and Facilities' concerns/issues are addressed or directed to the appropriate parties for consideration in a timely manner.*